



United Way of the Big Bend

Recommended Agenda for United Way Campaign Meeting

Time	Activity
3 min	Welcome/Endorsement by CEO or other company representative and passes out pledge forms
10 min	United Way Loaned Executive or staff representative speaks about United Way and shares stories of United Work in the community.
3	United Representative mentions Loyal Contributor Form and passes them out to those who request one. These will be turned in with the pledge form.
3 min	United Way Loaned Executive answers questions
3 min	Employee Campaign Coordinator announces internal campaign activities, campaign dates, and receives any pledge forms completed.
1 min	Adjourn